



Instructions for Annual Lions Club Activities Report

(Form A-1)

Lions Club Secretary:

1. Please print your club's name, six-digit number, district, country and four-digit IDENT number as they appear on your club's pre-printed membership report form. Include the fiscal year for the report.
2. In the boxes provided, please place an **X** before the activities in which your club participated during the past year. For each major category, please provide amounts donated to charitable causes and your best estimate of volunteer service hours (number of hours multiplied by number of members participating in projects).

State monetary donations in local currency. **Indicate donations in whole currencies only. Do not indicate fractions of whole currencies.**

Use the boxes provided (one digit per box) to enter the amounts; e.g

	2	2	4	9	6
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3. In each category, such as Sight Services, Hearing Services, etc., the last line is marked "other." This space is reserved for club activities that do not correspond to the individual line items (e.g., Community Education, Vision Screening, etc.) Please write in additional club activities in the "other" space. Detailed reports of club activities (with photographs) are always welcome for submission at International Headquarters.
4. Please send the form for receipt before July 15 to:

Lions Clubs International
Stat & Membership Department
300 W 22ND STREET
OAK BROOK, IL 60523-8842 USA

Please do not fax or alter the form, or attach other correspondence or information.

The form may be downloaded or filed electronically through the association's web site at: <http://www.lionsclubs.org>

5. Provide a copy of the report to the district governor and retain a copy for club records.

Thank you for your time and assistance in preparing this annual report. Your club's report will help to complete a picture of Lions service in your district, your country, and throughout the world. The important information you provide will help create a better understanding and appreciation of Lions clubs and their services.