

# How healthy is your club?

Club	Annual Dues
President	Meeting Schedule
Date	No. Members
Interviewer	

**What is the closest percentage**

Meeting attendance	20%	40%	60%	80%	100%	N/A
club officers attended leadership training						
club president attends zone meetings						
club secretary attends zone meetings						
club membership chair attends zone meetings						
board members regularly attend board meetings						
club members regularly attend club meetings						

Reporting standards	20%	40%	60%	80%	100%	N/A
monthly "M" reports filed by the 5th of the month w/ LCI, DG, VDG, RC & ZC						
club activities are recorded/reported monthly & A1 report is filed annually						
dues are paid on time						

Members active beyond club level	20%	40%	60%	80%	100%	N/A
club members attend zone meetings						
full voting delegation at the District Convention						
full voting delegation at the State Convention						

Comments:

**On a scale of 1 to 5 rate the following (1 = Never, 5 = Always, N/A = Not Applicable)**

Club officers ready to serve	1	2	3	4	5	N/A
club offices are filled						
repeat or multi-year president						

Comments:

Well-run meetings	1	2	3	4	5	N/A
appropriate etiquette (pledge, invocation, introduction of guests, etc.)						
use Roberts Rules of Order to conduct the meeting's business						
use a printed agenda for every meeting with the business categories outlined						
meeting timelines are met						

Comments:

Informed membership	1	2	3	4	5	N/A
information received by every member either by attending meeting, mail or email						
annual budget provided to every member						
monthly financial statements provided to every member						
monthly minutes provided to every member						
club roster provided to every member						
by-laws distributed to every member						
newsletters distributed on an appropriate basis to every member (at least monthly)						

Comments:

<b>Membership / Retention</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>N/A</b>
add / retain members (5% annual increase)						
analysis data collected as to why each & every member left the club (exit interview)						
members regularly ask guests to meetings						
guests asked to join only after attending several meetings & explanation of responsibilities						
good mix of age & gender						

Comments:

<b>Informative Programs</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>N/A</b>
meeting programs offered from both internal Lions & outside speakers						
dynamics speakers sought out & used						

Comments:

<b>Working Committees</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>N/A</b>
members assigned to a committee(s)						
members "active" on their assigned committee(s)						

Comments:

<b>Projects</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>N/A</b>
project(s) respond to the needs of the Lions organization (service & funding)						
project(s) respond to the needs of the community (service & funding)						
public relations program promotes project successes & participation by club members						

Comments:

<b>Fun</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>N/A</b>
social functions provided for membership						
social opportunities provided that include spouses/significant others & guests						
Tail Twister is active & provides opportunities for camaraderie						

Comments:

## General Comments

### Club Organization

#### Officers / Board of Directors

- \_\_\_ President
- \_\_\_ Immediate Past President
- \_\_\_ 1st VP
- \_\_\_ 2nd VP
- \_\_\_ 3rd VP
- \_\_\_ Secretary
- \_\_\_ Treasurer
- \_\_\_ Tail Twister
- \_\_\_ Lion Tamer
- \_\_\_ Membership Chair

#### Directors

- \_\_\_ (2) 1 yr
- \_\_\_ (2) 2 yr

#### Committees

- \_\_\_ Activities
- \_\_\_ Awards
- \_\_\_ CARE/LCIF
- \_\_\_ Children's Vision Screening
- \_\_\_ Diabetes
- \_\_\_ Eyeglass/Hearing Aid Collection
- \_\_\_ Finance
- \_\_\_ Fundraisers
- \_\_\_ Historian
- \_\_\_ IT (Chair/Rep)
- \_\_\_ Membership
- \_\_\_ Newsletter
- \_\_\_ Nominating / Slate
- \_\_\_ Program / Speakers
- \_\_\_ Public Relations
- \_\_\_ WLF Representative
- \_\_\_ Other